

CAREER OPPORTUNITY



THE ELECTORAL COMMISSION OF JAMAICA

Invites applications from suitably qualified persons for the following position:

(1) REGIONAL MANAGER - REGION 4 (Manchester & St. Elizabeth)

Core Duties

- Co-ordinates and manages all field-related activities including Boundary Redefinition, Elector Registration, Residence Verification, Voter ID distribution and training of Field staff..
- Sensitizes the public of the importance of the Electoral System to democracy in Jamaica.
- Facilitates the participation of the public in all electoral activities.
- Monitors the performance of Returning Officers and all full-time employees of the Region.
- Co-ordinates and monitors all activities relating to the preparation for and conduct of national elections.

Required Qualification and Experience

- First Degree in Public Administration/Management Studies or equivalent
- Minimum of three (3) years' experience at the middle management level.
- Working knowledge of project management principles and practices.
- Experience in the electoral process would be an asset.
- Applicants must own and/or operate a motor vehicle.

Remuneration: \$1,927,064 - \$2,290,673 p.a. plus applicable allowance.

Applications should be submitted by **Friday, August 16, 2019** to:

The Director, Human Resource Management
P.O. Box 671, G.P.O.
Kingston

Or

Email: vacancies@ej.com.jm

*We thank all applicants for their interest but
only those short-listed will be contacted.*