

ELECTORAL OFFICE OF JAMAICA



EVALUATION OF POLL WORKERS TRAINING

NAME: _____

TRAINING LOCATION: _____

CONSTITUENCY: _____

Please check appropriate box

New Election Day Worker

Returning Election Day Worker

TRAINING OBJECTIVE:

To deliver concise, clear and easily understood instructions to Election Day Workers on how to carry out Election Day procedures.

Please comment on the following:

1. Do you think the objective of the programme as outlined above was met ?

Yes No

2. Do you think that you were adequately prepared to work in the polling station?

Yes No

Comments:

3. Do you think there are areas of the programme which should be further clarified or elaborated on? Yes No

If yes please comment:

4. Did you use Customer Service tips/standards at the polling station?

Yes No

Please comment:

B. TRAINING

Time keeping Did the sessions commence on time? Yes No

Comment:

Issue/Concern Were trainees given the opportunity to
raise issues/concerns? Yes No

Comment:

If yes do you think they were adequately resolved/dealt with Yes No

Comment:

Were any of the following training aids used?

Training Aids	Whiteboards	Yes <input type="checkbox"/>	No <input type="checkbox"/>
	Overhead projector	Yes <input type="checkbox"/>	No <input type="checkbox"/>
	Role play	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Comment on effectiveness:

Was customer service focus highlighted?

Yes No

Comment:

Was emphasis given on the use of: Training Manual?

Yes No

Comment:

EXERCISE/ ROLE PLAY

Were instructions clearly explained?

Yes No

Comment:

Were checks made to ensure understanding?

Yes No

Comment:

Did the trainer divide the class into smaller groups?

Yes No

Comment:

Did you simulate the election procedures?

Yes No

Comment:

Did the group complete the exercise for close of poll? Yes No

Were checks as to understanding of the election process conducted at the completion?
of the exercises? Yes No

VENUE:

Was the training venue conveniently located? Yes No

Comment:

Was the venue suitable for the purpose? Yes No

Comment:

SPECIALIST ELECTION DAY WORKERS:

Did you attend the special pre-election briefing?

Yes No

Were you provided with accommodation by the EOJ the night before the election?

Yes No

If yes how did you find the arrangement?

Comments: _____

Were you transported to and from the polling location in the special units provided by the EOJ?

Yes No

If yes please comment on the arrangement.

Comments: _____

Were you transported home by the special units provided by the EOJ?

Yes No

If yes please comment on the arrangement.

Comments: _____

General: What are your suggestions to the EOJ for improvement in training Election Day Worker?

